Practical information for mobile students

**Admission**
If you wish to come to Trnava university as an Erasmus student check with your home Erasmus Institutional Coordinator whether your university has an Erasmus bilateral agreement with Trnava university. When you are nominated by your university as an Erasmus student, please fill in the Application form, Learning agreement, Accommodation form and send them to our International Relations Office. We shall approve the Application form, Learning agreement and send them back to you together with a Letter of Acceptance. All application documents must be accompanied by a covering letter from an Erasmus coordinator (either Institutional or Departmental) at your home institution.
Application documents:
• Application form
• Learning agreement
• Application form.
Please note, that all documents must be sent before the deadlines listed below.
Deadlines:
• 30 June for the winter semester/full academic year;
• 30 November the summer semester.

**Entry Requirement/Visa/Permit of Residence**
Students from EU/EEA member states and Switzerland  do  not have to apply for a visa or residence permit. EU students need only a valid travel document (passport) or national identity card for their entry to Slovakia. No later than 10 working days after students arrival to Trnava university they are required to register their stay with the local Foreign Police Department, unless the provider of accommodation (e.g. dormitoryl) does it instead. Students have to fill in „Form notice of the stay“. If EU citizens intend to stay in the Slovak Republic for more than three months they must apply for residence permit (within 30 days after the expiry of 90 days). The following must be attached to the „Application for the registration of right of residence of Union Citizen“
• a copy of the applicant’s passport,
• document on provision of accommodation,
• document certifying the purpose of the stay.

**Non-EU Students**
Students from other countries (non-EU) are required to have a valid visa for their stay in the Slovak Republic.They should apply for visa at the  Slovak Embassy or Consulate  in their home country at least 6 weeks prior to their departure. Students from NON EU/EEA have to register for Temporary Residence Permit at the Foreign Police Office within three working days after their arrival to Slovakia.
Within 30  days  upon granting Temporary Residence Permit students shall undergo a health inspection in the medical facilities dealing with exotic diseases (it costs about 150.00 €) and  are legally obliged to submit to  Foreign Police Office the following:  Confirmation of Health Insurance valid at the territory of Slovakia for the whole period of stay and Confirmation of health status not older than 30 days, confirming that the third-country student  does not suffer from any disease endangering public health.

**How to get to Trnava**

**By bus**: Trnava lies at the crossroads of two roads of international importance; from the Czech Republic to southern Slovakia and from Bratislava to northern Slovakia. The bus station is located next to railway station about 15 minutes walking from the dormitory. Trnava has good bus connection to the Slovak capital Bratislava and also direct bus lines to some major European cities such as Prague, Vienna, Munich.

**By train:** Trnava lies on major Slovak train route (from Bratislava to Žilina and Košice). Therefore, there is quite easy railway access from most of the major Slovak cities. Train travel from Bratislava takes only about 30 minutes and trains run almost every hour. Trnava has direct railway connections with these European capitals: Vienna, Warsaw. Kiev.

**By plane:** If you have to take a plane, we recommend two airports,  M. R. Štefánik  International Airport  and Vienna´s  Schwechat  International Airport.

Thanks to the short distance from Vienna  to Bratislava (60 kilometres) it is  possible to use Vienna’s  Schwechat  International Airport ([www.viennaairport.com](http://www.viennaairport.com/)) and  then take a bus or a taxi to Bratislava. Just in front of the arrival hall at Vienna  airport you will find the platform for departure of buses leaving to Bratislava, where you can change to bus/train to Trnava. There is also a special bus connection between Bratislava M. R. Štefánik International Airport and Vienna’s Schwechat International Airport, operated by Blaguss Slovakia. For the schedule and prices go to [www.blaguss.sk](http://www.blaguss.sk/).
M. R. Štefánik International Airport  is  located 15 km from the Bratislava Old Town.  At the airport  you can take bus No. 61 to Main Railway Station (in slovak “Hlavná železničná stanica”).

**After your arrival**, the first step is to go to your place of accommodation, to collect the room key and sign the rental contract. Dormitory is about 10 minutes walking from Trnava railway station. We advise you to arrive during the reception opening hours. The first working day after your arrival you will meet the members from the staff of the International Relations Office (IRO), who will help you arrange all necessary documents for registration at the university (student identification card, university library and canteen registration, a password for access to the university internet network and other areas). For students, the most advantageous is the worldwide recognised ISIC (International Student Identity Card). This card can be issued to you by the CIS staff. After a photo is taken of you, your identification will be ready after a short wait, and will be handed over to you on submission of documents confirming the payment of fees. The charge is EUR 10,- which can be paid through a bank account or per post. Next you will meet members of the staff from the department, where you will discuss details of your study plan.